



## Worksheet 3.1 – Huw’s top tips on writing news

🗨 Draw a line to match each top tip to Huw’s advice.



### TOP TIPS

- Tell one person
- Get straight to the point
- Plan
- The 3 Cs
- Speak as you write
- Re-write
- Use first names only

### HUW’S ADVICE

- Be clear, concise and correct
- Keep changing your words in order to get your report right
- Write as if you were telling the story to a single person
- Get the structure right by working out the beginning, middle and end of your report
- It’s important not to reveal too much information about people under 18 on the internet
- If you don’t do this at the beginning, you’ll lose your audience’s attention
- If it helps, say the words out loud as you write them